

APA FORMAL PAPER GUIDELINES

1. Title page: Refer to template on next page.
2. Typeface-only 12-point Times New Roman.
3. In general, sophomores will work on citing references correctly (paraphrase vs. quote). Students will progress to using primarily paraphrasing for papers in their senior year.
4. Paraphrasing and use of direct quotes both require appropriate reference citations. (Refer to Chapter 8 for examples)
5. Direct quotes must include the author, year, and page number or paragraph number from the source.
6. Secondary sources are allowed if cited correctly but should be used sparingly.
7. Students should cite the correct parts of a source if referring to whole chapters or edited books.
8. In text tables, graphs and other objects for which APA requires footnotes are not accepted.
9. First person voice is not allowed in professional writing except as directed by the professor.
10. Only single-sided copies will be accepted.
11. Reference list required for papers with each reference including the author, date, title and source. (Refer to Chapter 9 for guidelines)
12. Refer to The Purdue University OWL site for APA guidelines.
https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html

Reference

American Psychological Association. (2020). *Publication manual of the American Psychological Association* (7th ed.). Washington, D.C.: American Psychological Association.

Title of Paper

Author's Name(s)

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NURSXXXX: Course Title

Faculty Name

Due Date